

# School Drill Documentation

District: \_\_\_\_\_ School: \_\_\_\_\_ Principal : \_\_\_\_\_

Drill Type: **EVACUATION 1** Incident Type: **FIRE** Date: \_\_\_\_\_ Evacuation Time: \_\_\_\_\_

Local Fire Official Present? Yes  No

Local Fire Official's Initials to certify that a school evacuation drill was conducted while present: \_\_\_\_\_  
\*Local Fire Department is required to participate in **one** drill per year

Drill Type: **EVACUATION 2** Incident Type: **FIRE** Date: \_\_\_\_\_ Evacuation Time: \_\_\_\_\_

Local Fire Official Present? Yes  No

Local Fire Official's Initials to certify that a school evacuation drill was conducted while present: \_\_\_\_\_  
\*Local Fire Department is required to participate in **one** drill per year

Drill Type: **EVACUATION 3** Incident Type: **FIRE** Date: \_\_\_\_\_ Evacuation Time: \_\_\_\_\_

Local Fire Official Present? Yes  No

Local Fire Official's Initials to certify that a school evacuation drill was conducted while present: \_\_\_\_\_  
\*Local Fire Department is required to participate in **one** drill per year

Drill Type: **BUS EVACUATION 1** Date: \_\_\_\_\_

Drill accounted for in curriculum? Yes  No

Curriculum includes instruction in safe bus riding practices for all students? Yes  No

Drill Type: **SHELTER IN PLACE 1** Incident Type: **TORNADO** Date: \_\_\_\_\_ Time: \_\_\_\_\_

Drill Type: **LAW ENFORCEMENT 1** Incident Type: **ACTIVE SHOOTER** Date: \_\_\_\_\_ Time: \_\_\_\_\_

Law Enforcement Drill, including a school shooting incident held within 90 calendar days of the beginning of the school year.

Local Law Enforcement Present? Yes  No

Local Law Enforcement's Initials to certify that a school lockdown drill was conducted while present: \_\_\_\_\_

Cc: Appropriate Regional Superintendent or OSFM if non-public school.